



ForeverGreen Trails

Connecting Pierce County Communities with Trails

Board Meeting Minutes

February 13, 2019

12:00 to 1:30 p.m.

Tacoma Nature Center, 1919 S Tyler, Tacoma

In Attendance: Andrew Austin; Alan Carter Mortimer, Vice President/Secretary; Mary Dodsworth; Jane Moore, Executive Director; Bob Myrick; Shawn Phelps; Terry Reid, President; George Walk, Treasurer;
Excused: Richard Bankhead; Chris Beale; Buzz Grant

President Terry Reid called the meeting to order at 12:15 pm. A quorum was present.

Consent Agenda

November minutes; financial report; Executive Director Report
Bob moved approval; Shawn seconded; approved.
Draft 2018 Annual Report distributed for comment.

Board Pledge & Conflict of Interest Forms

Forms distributed; should be returned to Jane.

Review & Approve 2019 Plans

These were developed at the January planning meeting with excellent facilitation by Roxanne Miles. Discussed definition of trail; best to keep it as is – we support all types of trails to create a network.

- **Vision/Mission/Values** – reviewed; no changes.
- **Objectives** - reviewed; no changes.
- **Operations Plan** – reviewed; 2 changes suggested to clarify staff involvement.
- **Action Plan for each Objective** – reviewed; changes discussed.

George moved, Alan seconded approval of plan with changes as noted; approved with no objections.

Budget Approval – Andrew moved approval; Shawn seconded; adopted without objection.

Trail Updates & News

Jane discussed logo; only have low resolution version; can get high resolution from graphic designer for \$200; ok to proceed.

South Sound Sustainability Expo is March 2 at Tacoma Convention Center. Jane will send email asking for board help.

Alan serves on Pierce County Outdoor Recreation Council. They have list of priorities and have funding for trailhead in Buckley Community Forest. We should specify projects that we would like them to put forward. They have a list that we should look at and specify our priorities. There are 3 local trail projects and 7 regional trail projects currently on the list. The next meeting will be February 25. Jane will send list out and ask for 2-3 top priorities to be returned in time for Alan to take to meeting.

March Trail Presentation: Liz Kaster & Kristina Walker with latest updates on Tacoma to Puyallup Connection from the Copenhagen Cohort. In May, Letitia Neal from Pierce County will discuss Canyon Road Extension Project.

Meeting Adjourned at 1:40 PM.

Upcoming Board Meeting Dates:

March 13	April 10	May 8	June 12	July 10
August 14	Sept 11	Oct 9	Nov 13	Dec 11

Executive Committee meetings are usually held the last Thursday of each month.

Next meeting: Thursday 2/28/19, 2 pm, [Urban Timber Coffee, Microbrew & Wine](#) 6621 166th Ave E, Sumner

ForeverGreen Vision Statement:

A countywide system of trails connecting all of Pierce County's communities. The system links sidewalks, bike lanes, and local pathways into an integrated network for safe, convenient, non-motorized travel.

ForeverGreen Mission Statement:

To educate on the importance of and advocate for the funding and implementation of a system of multi-use trails that links each community and jurisdiction in Pierce County and to promote public stewardship of trails. ForeverGreen will work inclusively with all interested trail stakeholder and user groups to promote coordinated policy, direction, and priorities for trail plan implementation and operations.

January – February Staff Reports

Executive Director

1. AT COI: attended COI meeting & Strategy 1 meeting; viewed film: "How We Got Here: A History of Institutional Racism & Discrimination in Tacoma, Washington, and the United States; will discuss at February meeting. FGT plans for work: \$500 – support for Trails Conference; roll over \$1180 for Speak Up trainings; use to create advocacy section on website – post flow charts for all jurisdictions. Some funds also available to roll over from PC Trails Day/Stewardship (Strategy 2); that has been split into 2 tasks for 2019; Jane needs to talk with Liz to figure out best way to roll over. Started planning for 2019 task "Training Active Transportation Champions" – working with DOTG: phone call with Anne Fritzel, WA Department of Commerce regarding hosting a Short Course on Local Planning with focus on transportation issues in Tacoma in May.
2. Tacoma to Puyallup Cohort: attended meeting; jurisdictional/agency participants sharing cost of feasibility study to evaluate 3 potential connecting routes; scope of work has been developed; study should start in April and be completed by end of year; making budget request for \$2 million in 2020 to start development work based on results of feasibility study. FGT, AT COI, & DOTG will contribute in-kind support including staff time, sharing background studies, planning work done to date, & meeting space.
3. Step It Up: attended meeting; this is a Pierce County group working on walkability. Several goals relate to our work: Partnership Development; Safe Routes to Places; Complete Streets Implementation; and Development of Trails, Sidewalks, Facilities. Currently group has funding from Kaiser Permanente; TPCHD applying for another grant that would help with some work. Jane will continue to attend meetings.
4. PC Parks Professionals meeting: attended and talked about PC Trails Day; some interest in hosting events. Program reviewed RCO statewide study of recreational assets of statewide significance and youth engagement programs of state Department of Children, Youth & Families.
5. GTCF Grant Review: met with GTCF Grants Coordinator; participatory budgeting in the future instead of grant applications; people who will benefit from use of funds determine how funds will be used. TPCHD is adopting similar process.
6. SR 167 Bike-Ped subcommittee had first meeting Monday. They will meet 3-4 times between January and June; will provide recommendations about project design and implementation of the active transportation elements of SR 167 Stage 1b (70th & I-5 to SR 509). Reviewed existing maps and design options. Jane represents FGT.
7. Miscellaneous Meetings: Bike Month planning meeting; Attended Foothills annual meeting & Partington's potluck; talked with lots of people; good presentation on Tacoma Puyallup Connection by Puyallup Mayor John Palmer TWBC Governmental Affairs Committee meetings – January & February; Tacoma Green Drinks hosted by PWI January.
8. Usual Administrative duties: type minutes & notes; financial recordkeeping; meeting notices; email inquiries; payroll; quarterly taxes; annual taxes; attend Board & Executive Committee meetings, web site updates, etc.
9. Other Administrative tasks: draft & format 2018 Annual Report; draft 2019-2021 budget; create Action Plan for Objective 5; finalize Action Plans for Objectives 1-4; develop event calendar; register for Sustainability Expo; investigate potential locations for Trails to Ales
10. Attended WWRC/WRPA Parks & Great Outdoors Legislative Day on Thursday, February 7. Also there were Andrew Austin, Mary Dodsworth, Buzz Grant, Bob Myrick, and Terry Reid. Jane visited with Representatives Leavitt, Fey, and Chambers; Senator Zeiger; and Legislative Assistant to Rep. Morgan.
11. Attended Washington Bicycle Summit in Olympia February 11 & 12; scholarship from Cascade Bicycle Club to attend. Bob also attended. Good presentations and information. Secretary of Transportation Roger Millar is very supportive of active transportation and trails. Good information on ebikes and equity.

Project & Communications Coordinator

1. Developed social media plan
2. Prepared & scheduled social media posts
3. Previously planned vacation