



ForeverGreen Trails

Connecting Pierce County Communities with Trails

Board Meeting Minutes

July 18, 2018

12:00 to 1:30 p.m.

MetroParks Tacoma Headquarters, 4702 S. 19th St, Tacoma

12:00-12:05 Introductions

Andrew Austin; Mary Dodsworth; Buzz Grant; Roxanne Miles; Jane Moore, Executive Director; Bob Myrick; Shawn Phelps; Heather Rawley, Program & Communications Coordinator; Terry Reid, President; George Walk, Treasurer
Excused: Alan Carter Mortimer, Secretary

12:05-12:20 Business

June minutes were approved; financial report presented – total balance \$17,549.97;
Staff Reports presented by Executive Director and Project & Communications Coordinator

Jane attended presentation on changes to Schuster Parkway plan – she will be attending group meeting to further discuss plan & changes; also heard presentation on planned Tacoma Citizens Government Academy – may be able to work with Tacoma and use Speak Up training as introduction to Government Academy; attended Downtown to Defiance planning meeting – FGT will be at 21st Street Park; also participated in Qgiv training to set up on-line donation and registration platforms.

Heather working on Pierce County Trails Day & After Party planning and preparations; tabled at several events: Belljoy – want to help with stewardship; Girl Scouts presentation; Lakewood Farmers Market.

12:20-12:35 Fundraising Update

Trails Day After Party July 30th at the Hub Events Center. Letter campaign results \$150; planning email campaign. PWI 2019 funding requests: 4 approved \$11,500; 1 withdrawn \$500; will be presented to PWI Board for approval. No approvals of applications for watershed council grants.

Sponsor brochures are available; aiming for businesses as sponsors. Agencies/jurisdictions will be organizational members; will have 1-page handout soon. Need to activate getting out & soliciting businesses; send ideas for contacts to Heather/Jane.

After Party – July 30 – Terry & Heather met with Nick at The Hub; everything set; pizza & salad, \$3 pints; everyone should attend with 2-3 other people; send poster to board electronically so can print & post. \$25/person, pay at door. Stewardship program for about ½ hour; Chris – Puyallup program; Alan – WTA volunteers; maybe someone from Mt Rainier volunteer program.

Letter - \$150; emails pending Qgiv set-up

Tech Soup provides resources for nonprofits; we should register; nonprofit can get subscriptions, software & hardware at reduced cost.

Roxanne has local contacts that support nonprofits; she will send contact information.

12:35-12:50 Event Updates

Pierce County Trails Day: some last minute events for 22 total – Tacoma Runners plugging event; TPCHD event, Jenn planning; tshirts ordered – for leaders of events; will be getting those, swag, talking points & FGT materials out to event hosts next week including cards for after party. Will send reminder email Friday – day before event. PC Parks has nice handout for trailheads. Chambers Creek getting work party; will try to make annual event. Puyallup Mayor will read proclamation at event.

Trails Conference – planning going well; need sponsors; meeting later today.

Advisory Board meeting cancelled in June – lack participation; is there enough interest to be advisors. Work on trying to get them to attend trails conference; ask each how they would like to be involved. Consider adding to membership benefits.

WSTC Trails Conference – we submitted presentation proposal; Heather going.

12:50-1:10 Stewardship Project

Pierce County Parks wanting to start stewardship program; working on application for volunteers – based on form in our toolkit. FGT will be a steward; 4 work parties per year, try to attract more trail stewards; 2 options Bresemann Forest (by Sprinker) or Chambers Creek Canyon 2nd phase. Consider coordinating with Parks Appreciation Day or Make a Difference Day. Connecting with Green Puyallup Partnership & Green Tacoma Partnership to connect with more people. Would be good to set dates & promote at After Party.

Board Recruitment: how to approve new board members, desired number for board; need to consider purpose/focus – need for committee members; do have one applicant – Terry knows, eager to get involved but engineering instructor at Seattle U so might not be able to attend meetings. Wants to get younger people involved, attending meetings, being advocates. Consider allowing attendance by Skype or changing time of meeting to evening or late afternoon.

Buzz moved to appoint Richard Bankhead to Board. Shawn seconded. Bob suggests working toward broader trails involvement such as Evergreen Mt Bike, horseman, Daffodil Volkssports. Could consider adding as liaisons. Consider other connections people may have. Motion approved. Terry will notify him. Recommend consideration of groups, geographic representation etc. before adding more. Liaisons from organizations could serve on Advisory Board. Advisory Board members can attend regular board meetings. May need to design specific role for Advisory Board so they understand their role.

Consider finding volunteer bookkeeper.

Bob has volunteered to take lead on scheduling speaker on a specific trail project in Pierce County every 1-2 months so we can be more informed and help advance project. Pipeline Trail scheduled for August – Kimberly/Joseph. Consider other topics of interest. 30 minutes total time. In future, consider moving into trail talks – invite speaker, sponsors, others interested. Bob talking with Ann-Marie Pierce County Surface Water for next presentation – lower Puyallup River. He suggests we could discuss project without person working on it being present; we can just discuss issue. Would be nice to have big map on hand at every meeting to tell where things are. Maybe just a plain map so can see what's there now. Ask speaker to complete brief sheet before talk – specific questions about project – so we have information on hand. Format for briefing sheet? Roxanne can share form they use for projects. Who, what, why, where, when? Challenges to project; how could help be provided.

1:10-1:30 Trails News, Updates, & Issues of Interest

Bonney Lake received funding for another 1-2 miles Fennel Creek Trail – complete to Sumner-Buckley Highway; still has issues with trailhead.

Rumor that Pacific has funding to complete missing link in Interurban Trail; not sure of source. Pacific just did improvements on Stewart Road with trail alongside. Still nothing on bridge – Sumner's area.

Terry adjourned meeting at 1:30.

Upcoming Board Meeting Dates: please note changes in August & October

August 15 August will be at MPT Headquarters

Sept 12 at Titlow Lodge 11-2

Oct 3

Nov 14

Dec 12

Executive Committee meetings are usually held on the first Wednesday of the month 5:00 pm.
Next meeting: July 31, 2:00 pm – Urban Timber Coffee - 6621 166th Ave E, Sumner, WA 98390