

**ForeverGreen Trails Board Meeting  
Titlow Lodge  
Minutes for September 12, 2018**

**In Attendance:** Terry Reid (President), George Walk (Treasurer), Alan Carter Mortimer (Secretary), Jane Moore (Executive Director), Andrew Austin, Rich Bankhead, Bryan Bowden, Mary Dodsworth, Roxanne Miles,

Excused: Bob Myrick, Shawn Phelps

Guests:

President Terry Reid called the meeting to order at 12:00 pm.

### **Introductions**

**Review and Approve Minutes** George moved to approve the minutes, Bryan seconded. The motion was approved unanimously.

**Financial Update** Executive Director Jane Moore. Financial documents sent to board by email on September 5<sup>th</sup>. Balance \$11,693.

**Executive Director Report** Executive Director Jane Moore. Full report emailed to board 9/5/2018. Addition to the written report was having a booth at the Downtown to Defiance event on September 9<sup>th</sup>.

Heather Rawley has resigned her position with ForeverGreen Trails to go to work for Washington Department of Ecology. Will need to fill the position of Program and Communication Coordinator. Need to look that funding is secured for the position. Target is for position to pay \$15/hour for 20 to 30 hours per week. The target would be to bring on a new employee in January 2019. The job announcement will be reworked by Jane to be more of a recruitment tool than an internal document outlining job tasks. Recruitment period will be from Oct 10 to Nov 15. Interviews will be conducted between Nov 15 and Dec 1. This schedule should allow for a new employee in place in January. Other organizations associated with ForeverGreen, including local governments and ATCOI could be good sources for personnel recruitment. It was also suggested to contact other organizations such as Forterra to see about contracting out some of the work to personnel already on their staff.

### **Reports & Discussion**

Meeting day and time for board meeting. It was decided that the second Wednesday of the month at 12 pm was still a good time to meet through the end of the year.

The Sound Policy Institute at UPS has requested to do informal interviews by students of people involved in environment careers. Alan, Mary and Roxanne could be good candidates to interview. Follow up will be done with the institute. It was also suggested to invite them to the trails conference to introduce them to trail issues being addressed in the county. They could also set up an informational booth for recruitment of people to interview at a later time.

### **Fundraising Updates**

The city of Bonney Lake is getting a community restoration and resiliency grant through the America the Beautiful organization. It is for infrastructure improvement to community gardens. America the Beautiful and its executive director Jason Smith are looking for affiliate organizations at the local level. It is possible that

ForeverGreen could fulfill this role and Terry will look in to it and what it will require.

Silent auction at Trails Conference. A board obligation to provide an item for a silent auction will give enough items to make the auction a success. Hoping to get 10 items for auction. Looking for someone to setup and cover the auction at the conference. Also looking at organizations that might donate an item to the auction. Advisory board could also be another good resource for items for the auction.

Sponsorships and organizational memberships were discussed. Suggestions include Mountaineers and Bruce Dees and Associates.

### **Approve Policies**

The Executive Committee Duties and the Consent Agenda policies were reviewed in August and some minor edits were recommended. These changes were made and the updated versions were emailed to board members along with the other board materials on Sept 5. George moved to approve these policies, Bryan seconded. The motion was passed unanimously.

### **Trails Conference Updates**

Some suggested award recipients

Gary Leaf – Bonney Lake – trail champion outstanding year

Pierce County – Completion of Foothills Trail from South Prairie to Buckley. Organization - Governmental  
Foothills Trail Coalition - Completion of Foothills Trail from South Prairie to Buckley. Organization – Non-governmental

Teresa Turpin – Foothills Trail – trail champion outstanding year

Swan Creek Mountain Bike Coalition – Swan Creek Park – Stewardship

Larry Volland – Orangegate – Trail Steward

### **Trail Updates**

Don Partington is leading a cleanup of the firing range in the Carbon River area.

Green Drinks is being sponsored by ForeverGreen on Oct 4 from 6pm to 7:30pm. The Forum 800 Pacific Avenue.

Chambers Creek Canyon phase 2 was ranked #3 project by RCO in the WWRP program. Request was for \$709,000.

Pierce County is getting a new position in parks for a trails coordinator.

Terry adjourned the meeting at 1:30pm.