

**ForeverGreen Board Retreat**  
**April 14, 2010**  
**Tacoma Metro Parks**  
**12:00 to 1:30 p.m.**

**Attended:** Ernie Bay, Brianna Charbonnel, Jayme Gordon, Kirk Kirkland, Kathy Kravit-Smith, Terry Lee, Jane Moore, John Olson, Kendall Reid, Dave Seago, and Barbara Skinner.

**Minutes Taken by:** Jayme Gordon

**Open and Introduction:** ForeverGreen President Jane Moore opened the meeting at 12:05 p.m.

**Board Meeting Minutes:**

- *Barbara motioned to approve the March board minutes as presented. Dave seconded the motion, which was approved unanimously.*

**Finances**

- A copy of the current profit and lost statement to date was presented. It showed minimal income since the beginning of the year (\$2127 reimbursement payment from a 2009 grant) and the only expenses have been from Transportation Advocacy Day and the first quarter Executive Director's invoice.
- Jayme presented a first quarter invoice from the Pierce Conservation District for the Executive Director salary (\$2149.42), mileage (\$19), and copies (\$23.10); total came to \$2191.52. *Barbara motioned to accept and pay the District invoice as presented. Kirk seconded the motion, which was approved unanimously.*
- Discussion about the budget forecast and funding strategy took place. Kirk said there would be follow up with the Tacoma Wheelmen and Tacoma Metro Parks later in April or in early May. Might also pursue some grants. Dave asked whether national grant sources were being considered. Terry asked if it would be possible to utilize some of the Conservation District's assessment funding to support ForeverGreen. Dave wanted to know if the responsibilities of the Executive Director could be transferred to board members or other volunteers. John suggested the board appeal to user groups for support. Barbara said ForeverGreen should reconsider holding a fundraising event. Brianna is in favor of bolstering awareness efforts.
- It was decided that the finance sub-committee should reform to discuss the funding issues and develop strategies to obtain operations funding. Volunteers for the finance sub-committee were: Kirk, Kathy, and Barbara.

**Old Business**

- Twelve votes were needed by March 31 to pass the proposed bylaw amendments. Email votes were the required voting method per decisions made at the March board meeting. Ten votes were received by the deadline; three were received after the deadline. *Kathy motioned to extend the voting deadline to April 10, 2010. Ernie seconded the motion, which was approved unanimously.* Taking the new deadline into account, there were twelve "Yea" votes, zero "Nay" votes, and one abstaining vote. The bylaw amendments are now officially approved.
- *Kirk motioned to officially approve Kendall Reid, David Boe, and Lyle Quasim as new board members. Terry seconded the motion. Discussion followed. The motion was then approved unanimously. Welcome Kendall, David, and Lyle!*

- The WA State Trails Coalition Planning and Host Committees are meeting regularly and the 2010 conference is coming together. Save-the-Date notices and other promotion are scheduled for distribution around June. Ernie has approximately \$4000 in sponsorships (either in hand or pledged) for the social mixer on the Friday evening of the conference. Discussion followed about the anticipated conference turnout and ability of agency folks to attend.
- The Open Space Task Force continues to meet on a monthly basis. The second of four watershed presentations was given at the March 25 meeting. The group is also making good progress on the list of deliverables as requested by the Pierce County resolution. Discussion followed about the goal of the open space task force to help prioritize how open space funding should be spent.

#### **New Business:**

- Kirk is drafting the next issue of the ForeverGreen newsletter. Topics for articles include: open space task force update, Puyallup Riverwalk Family Day, and funding legislation. If you have other ideas and suggestions for articles, please let Kirk know.
- It is time for another Trails Advisory Committee meeting. A date, time, and location have not yet been scheduled. If you have any ideas for action items or agenda topics for the TAC, please let the Executive Committee know.

#### **News, Updates, and Announcements:**

- In order to better capture the in-kind contributions made by board members, the following suggestion was made at the January board retreat: Each month, board members should track and report the time they spend on ForeverGreen related activities. This time can then be shown as a financial contribution, which will illustrate the value and work that is not reflected in our bare bones budget and capture the work that board members do on a voluntary basis. Board members can report their time to Jayme via email, by submitting a hard copy, or verbally at the monthly board meetings.

#### **Closing Comments:**

- Terry – The Cushman Trail is being heavily used – more than anticipated. Discussions are underway to set aside 44 acres for a dog park and trail head at the Tacoma Narrows Airport. Pen Met Parks also has money set aside for capital improvements at the TNA.
- Ernie – The Puyallup Riverwalk Family Day is set for May 22. It is being co-sponsored by the Healthy Communities of Pierce County and many other partners. A recent survey of trail use on the Riverwalk was conducted on a Saturday at the end of March, 7:30 a.m.-4:30 p.m. Two hundred twenty users were counted (at only one spot of the trail).
- Kathy – There may be something coming before the county council in regards to the Foothills Trail in the near future.
- Barbara – Recently noticed that the Van Lierops trailhead of the Foothills Trail was packed on a weekday.

**Meeting adjourned at 1:33 p.m.**

**The next board meeting will be Wednesday, May 12, 12-1:30 p.m. at the Tacoma Metro Parks headquarters.**