



ForeverGreen Trails Board Member Responsibilities

General Expectations

- Embrace and contribute to FGT's mission, vision, and strategic plan.
- Understand and guide the organization's goals, policies, programs, and services.
- Abide by FGT bylaws and policies and operate in good faith within FGT and on its behalf.
- Actively participate on the Board and committees and in FGT projects, programs, and events.

Meetings & Service

- Serve on at least one committee in addition to the board.
- Identify an alternate liaison if representing a jurisdiction, nonprofit, or business member.
- Attend all meetings. Notify the Executive Director (ED) and alternate if unable to attend.
- Read agenda packets, ask questions to learn, and offer constructive suggestions about process/agenda.
- Share information to support sound decision-making and competency of others.

Relationship with Staff

- Provide input to and support for the Executive Director as appropriate.
- Introduce staff to key people/funders who can assist and support FGT.

Avoiding Conflicts

- Serve FGT's mission rather than just one special interest group, entity, or constituency.
- Avoid even the appearance of conflicts of interest; disclose any possible conflicts in a timely manner. Abstain from votes where you have a conflict of interest.
- Never accept/offer favors or gifts from/to anyone who does business with ForeverGreen Trails.

Be an Ambassador for ForeverGreen Trails

- Know and use key talking points to convey the importance of FGT and its mission to others.
- Take advantage of opportunities to educate others about FGT and its benefits.
- Encourage individuals, businesses, organizations, and jurisdictions to join/support FGT.
- Support FGT by following FGT on social media, liking, commenting on, and *especially sharing* content to boost engagement and increase awareness of FGT's work.

Financial Stewardship

- Exercise prudence in financial controls. Ensure operations are transparent, limit risk, and maintain operational reserves to weather downturns.
- Review and approve budgets and accept periodic financial reports at Board meetings.
- Increase nonprofit financial literacy through training and seek clarifications.
- Actively support FGT's fundraising activities: sponsorship, membership, donations, and grants.
- Help identify potential donors and fundraise through personal influence ("peer to peer").
- Consider personally supporting ForeverGreen Trails with annual financial donations.