

**ForeverGreen Trails Board Meeting
Tacoma Nature Center
Minutes for 3/8/2017**

In Attendance: Chris Beale (President), Bryan Bowden, Brianna Charbonnel, Mary Dodsworth, Buzz Grant (excused), Anders Ibsen, Jane Moore (Executive Director), Alan Carter Mortimer, Bob Myrick (excused), Shawn Phelps, Lyle Quasim, Terry Reid (Vice President), Kurt Reuter, George Walk (telephone).

Guests: Heather Rawley – UW Tacoma – Sustainable Urban Development

President Chris Beale called the meeting to order at 12:00 pm.

Review and Approve Minutes Shawn moved to approve the minutes, Bryan seconded. The motion was approved unanimously.

Financial Update Executive Director Jane Moore

Jane went over the financials for the last month. All was in good order. Discrepancy between profit and expense in 2017 is due to funding from PWI coming in 2016 while expenses are occurring in 2017.

Executive Director Report Jane

Jane spent some of January writing up the short term goals for the organization. The Sustainability Expo occurred on March 4. Chris, George, Alan, Shawn and Jane staffed the event. It was successful with a lot of public contact. Maps were popular item. Jane will participate in the Pierce County Sustainability Coalition. She will decide on attendance based on topic and will concentrate on those meetings focused on active transportation and trails. 36% of the new impact fees are earmarked towards regional trails. County Executive Bruce Dammeier is supportive and it is hoped that will be reflected in the county budget. Dammeier also announced Parks and Recreation will seek a new director to replace Tony Tipton, who is moving to the Finance Department. Tony resigned from the board and a replacement is needed. Scott Hall has been named the interim director while a search for a new director is conducted. Upcoming is a meeting with Liz Heath on 3/13 to discuss the application for non-profit status and review of short term goals and 3 year budget. The annual Tacoma Bike Swap is at UPS on April 29th. ForeverGreen will have a table at the event. It is the kickoff for Tacoma/Pierce County Bike Month.

Reports & Discussion

The short term goals compiled by Jane for 2017 were reviewed and look good. Very ambitious set of goals along with strategies, tactics and implementation for each of the four areas, education and advocacy, outreach and communications, stewardship, and organizational business. Chris asked that board members volunteer to be on subcommittees for each of the four areas to work toward accomplishing the goals outlined. The following volunteered to work on a specific area.

Education and Advocacy – Mary and Lyle

Outreach and Communication – Bryan

Stewardship – Chris and Alan

Organizational Business – Terry

Others are welcome to join a group in their area of interest.

Budget Planning

Reviewed the 3-year budget plan that Jane developed for submittal to the IRS as part of the application for 501 c3 status. Income sources included foundations, PWI and AT COI, individuals and businesses, government grants mainly for trails conference, Pierce County Public Works, Tacoma, Puyallup, University Place, Lakewood and program income from the trails conference. Walkability grant is not included in this budget plan. Sustainability over three years is one of the major goals for the budget. Much of 2018 and 2019 line items amounts were based on 2016 and 2017 budgets with adjustments for timing of funding related to PWI income and expense. Motion to pass the 3-year draft budget was made by Lyle and seconded by Anders. Motion was approved unanimously.

Insurance

Jane has worked on getting insurance quotes. Insurance will be to cover Directors and Officers and General Liability. The quotes Jane received at the time of this meeting were not complete and needed clarification. A motion was introduced to have Jane continue to pursue 3 comparable quotes and to choose the lowest quote as long as it did not exceed \$1001. She was also to consult with the executive committee before a final decision is to be reached. Lyle moved to approve this plan for the purchase of insurance and it was seconded by Shawn. Motion was approved unanimously.

Board Committees and Board Roles

Discussion on having board members actively participate in the committees formed to meet our short term goals. The 4 committees with several board members participating on each are outlined above. Other board members can join the committee that fits their interest. There was some discussion about varying levels of participation among board members. It was also voiced that the advisory board members would probably have a more limited role on the committees. Sub-committees also include Pierce County Trails Conference, Pierce County Trails Day and Trails and Ales. There was also a brief discussion concerning board recruitment for increasing membership. One idea was to make sure that the board represented the full geography of the county. The corporate environment was also seen as good place for recruitment along with local government agencies which have always been a strong area of support.

Trail News and Updates

Trails and Ales – The Hub Event Space. Wednesday May 17 from 6:00 to 7:30 pm. It was suggest that the format would be a world café style with a topic of discussion at each table. Possible topics included know your neighborhood trails, regional trails, where is your trail and how to access, benefits of trails, and speak up for trails.

Bryan - Protest against shut down of Iron Horse State Park trail in eastern Washington. Some legislators have tried to shut down a section of the trail. Protest is to keep trail open and fund trail and bridge construction along trail in portions of eastern Washington. Led by Tekoa Trails and Trestle Association. March 15 on the north Capitol steps.

Terry – Plateau Trails Coalition formed in Bonney Lake in support of the Fennel Creek and Flume trails. Have had 2 meetings with around 12 folks in attendance. One objective is to demonstrate to city council that the projects have community support so that local governments will support grants for trail development.

Kurt – Brookeville Gardens Community Park. Council awarded bid for 6.4 million dollars and there is a contract in place for development.

Meeting adjourned at 1:30 pm.