

**ForeverGreen Board Meeting**  
**July 13, 2011**  
**Tacoma Metro Parks**  
**12:00 to 1:30 p.m.**

**Attended:** Ernie Bay, David Boe, Brianna Charbonnel, Jayme Gordon, Kirk Kirkland, Jane Moore, Tim Payne, Kendall Reid, and Barbara Skinner. Guests: Emi (Snake Lake intern).

**Minutes Taken by:** Jayme Gordon

**Open and Introduction:** ForeverGreen Vice-President Kendall Reid called the meeting to order at 12:05 p.m.

**May Board Meeting Minutes:**

- *Kirk moved to approve the June board meeting minutes as presented. Brianna seconded the motion, which was approved unanimously.*

**Budget and Finances:**

- A \$2000 funding contribution from Tacoma Metro Parks was received in mid-June. ForeverGreen's balance is now \$14,330 and change.
- A question was asked if there were other potential sources of income for 2011. Board members suggested the city of Tacoma and the Trails Conference.
- Tim reported that ForeverGreen is slightly ahead of where it hoped to be financially at the moment, but the account balance will begin to decline once ForeverGreen starts paying for an Executive Director again. A plan still needs to be developed to generate enough income to offset ForeverGreen's future expenses.

**Director of Government Relations Report:**

- The Open Space final report is to be presented to the County Council on July 18. The Open Space Plan has a trail component, and one of the report's primary recommendations is to create and fund an Open Space Coordinator position.
- A group of people involved with the Open Space Task Force is still pursuing the idea of a public opinion poll in preparation of presenting a funding proposal for trails, parks, and open space.

**Old Business**

- Trails Conference: Jayme and Jane met with the UW-Tacoma events coordinator on July 6 and presented updated information about the facility space being considered for the conference. It is Philip Hall (1918 Pacific Ave.). We get one large room, three classrooms, A/V and media assistance, and more for \$375. This covers set up and clean up time, as well as the conference itself. *Barbara moved to approve the contract and related paperwork to secure the UW-Tacoma space described above for the 2011 Pierce County Trails Conference. David B. seconded the motion, which was approved unanimously.* Jane will follow through on filling out and submitting the necessary paperwork. Also discussed were breakout sessions, the conference format, and the need to begin soliciting sponsorships.
- A memorandum of agreement (MOA) for the Executive Director position has been drafted by the Executive Committee. The draft MOA was circulated to the board via email with the July agenda; no comments or edits were received. *Ernie moved to accept the MOA as presented. Barbara seconded the motion. Discussion followed about compensation and the 2012 budget. The motion was unanimously approved. Jane abstained from voting.*

- In anticipation of the change in Executive Directors, Jane presented a letter of resignation from the board. Jayme also presented a letter of resignation as Executive Director. She will help with a few tasks through the end of August, and will help with the transfer to Jane.
- A discussion was held about the need to recruit new board members. Any current board members are encouraged to submit suggestions to Kirk or Jane. With several resignations earlier this year, there are a number of available board positions to fill. A question was asked about whether any other municipalities are represented besides City of Tacoma. Rick Talbert was suggested as a Pierce County Council representative (Barbara volunteered to contact him), and Shawn Phelps from PC Public Works has been identified as a person of interest to invite to the board.
- Schedule of Work Plan Action Items – Kirk and David B. are scheduled to make a ForeverGreen presentation to the City of Tacoma Public Works and Environment committee on July 27. Kirk also has it on his list to follow up with Parametrix on the trail study and to see about going to a meeting of the Tacoma-Fife-Puyallup trail group being facilitated by Shawn Phelps (PCPW).

### **New Business**

- Discussion was held regarding nominations for the 2011 Pierce County Trail Awards. The award categories were reviewed, and a list of past award recipients will be compiled and sent out with the meeting minutes.
- It was suggested that past participants of the Trails Advisory Committee be invited to suggest nominations.
- Ernie nominated Bob and Diane Kastama for their work on and support of Puyallup's Riverwalk Trail. Other nominations included: Tacoma's "Bike Boulevard;" improvements to the bike lane on the hill of Chambers Bay Drive; and the city of Sumner for this year's construction of a trail segment through the golf course that will connect with the Interurban Trail coming down from King County.

### **News, Updates, and Announcements:**

- The board presented Jayme with a hand knit baby blanket made by Jane and a gift card to Babies R Us. (Thank you for the lovely and generous gift!)
- Please send an email to Jane with an accounting of your ForeverGreen time for the month of July. If possible, also include date and brief description of activity.

### **Information Sharing:**

- David B. – Solicited comments, thoughts, and ideas about Pacific Avenue's streetscape upgrade project, which was scheduled to be the main item of discussion later that afternoon at the Public Works and Environment Committee. The committee is considering various options, and David wanted to know what the board thought of the current proposal for the section between S. 7<sup>th</sup>-17<sup>th</sup> Streets.
- Kendall – This will be his last board meeting of the year, as he is soon to begin participating in an "around the world" school cruise through the University of Georgia through the end of the year.

**Meeting adjourned at 1:30 p.m.**

**The next board meeting will be Wednesday, September 14, 12-1:30 p.m. at the Tacoma Metro Parks headquarters.**

**There is no board meeting scheduled for August.**

**The Trails Conference Planning Committee will meet in August, September, and October.**