

ForeverGreen Board Meeting
March 8, 2006
Tacoma Metro Parks Headquarters

Attended: Ernie Bay (Foothills Trails Coalition), Bryan Bowden (Mt. Rainier National Park), Jayme Gordon (Pierce Conservation District), Grant Griffin (Pierce Co. Parks and Recreation), Kirk Kirkland (Tahoma Audubon), Terry Lee (Pierce County Council), Barbara Skinner (Retired, Mayor of Sumner)

Minutes Taken by: Jayme Gordon

Open and Introduction: 12:20 p.m.

Finances:

- The Greater Tacoma Community Foundation will now provide quarterly reports on our account balance and activity. They may provide an interim report upon request.
- The most recent report from the GTCF (through November 2005) shows ForeverGreen's current balance to be approximately \$9,500. However, this does not reflect the \$5,000 grant received from the GTCF, or the money spent on the annual meeting in December (approx. \$1,300) and the board retreat in February (approx. \$100).
- Jayme will request that the GTCF provide the 2006 1st Quarter Report in time for the April board meeting.

Board Retreat Review:

- Jayme and Kirk provided a general overview of the board retreat for board members for those who were not there.
- The long term and short term goals, which were discussed and reviewed at the board retreat were presented for final review and action. No changes were made to the short term goals.
- Barbara suggested that an "s" be added to the word "benefit" in long term goal #9.
- Barbara moved to approve both the short term and long term goals. Kirk seconded the motion. During the discussion, Terry shared information about a woman who has been in contact with him about securing an equestrian trail between Pierce and Kitsap Counties. During this discussion, Barbara suggested adding the phrase, "multi-use and non-motorized" to long term goal #1.
- With the changes agreed upon, the motion to approve the short and long term goals was unanimously approved.
- The final lists of short and long term goals are attached.

Committee Reports:

- It is a goal for the ForeverGreen Council to be committee-based. While some committees have been working regularly for the last year, other committees began to form at the board retreat. ***Each committee will need to draft an annual work plan to present at the April 12 board meeting.***

Executive Committee – In addition to continuing to draft the board meeting agendas, the executive committee will help pick up the slack on ForeverGreen business in between board meetings. One example of this is helping to coordinate the kick-off meeting for the Trails Advisory Committee. The executive committee will also be working to draft a work plan for the executive director, and help develop a budget for the Trails Advisory Office.

Budget & Finance Committee – The committee proposed that funds be used to repay the Conservation District for the 2005 executive director's salary. It was also recommended that the GTCF be approached for additional funding. Discussion focused on the need for a schedule to guide the timing of when funding requests are made to partner entities, grant deadlines, etc. For example, the committee will have to talk with Kathy Kravitt-Smith about what effect new auditing procedures may have on funding from PC Parks. We have already missed the deadline to receive funding this year; we will need to be in touch with them in May of this year to be in their budget for 2007. For Sumner, we need to send a letter to John Doan requesting payment of funds already budgeted for ForeverGreen.

Outreach & Public Relations Committee – Kirk, Barbara, Jayme, and Bryan will be the interim members of this committee. Other board members may be asked to participate. Some initial items suggested to include in the annual work plan were: monthly e-newsletter, broadcasts on RCC, and other suggestions included in an e-mail that Bryan sent out after the board retreat (Jayme has a copy if anyone would like to see the other suggestions). Also, Terry mentioned that the county council will be hiring a p.r. person who may be able to assist with the dissemination of ForeverGreen related information. Barbara thought that a new person hired by Sumner to do p.r. might also be able to lend some assistance.

Strategic Planning Committee – This committee has not met since before the board retreat in February. Jayme suggested that one of the responsibilities they will include in their work plan is to help synthesize the work plans of the various committees.

Membership & Nominations Committee – Kirk reported that the committee has identified some potential new nominations for the vacant board positions, but has not yet made contact with these individuals.

Events Committee – Grant suggested that the scope of this committee should be expanded to focus not just on events that ForeverGreen will lead, but also events sponsored by others that ForeverGreen may want to participate in. He suggested that this committee get in touch with Scott Hall, who coordinates events for PC Parks, and who may be able to help identify other events that ForeverGreen can be a part of.

Trails Advisory Committee – An invitation list and agenda has been drafted for the first TAC meeting. April 18, 19, or 20 were suggested as the dates to hold this first meeting. It

will be in the evening (e.g. 6-8 p.m.) and it is important for board members to attend as a show of support for the TAC. Jayme will make room reservations based on availability and suggestions made from board members.

Other Items:

- Barbara will attend the “2005 Growth Management Act Amendments” workshop sponsored by WADOT, the WA Coalition for Promoting Physical Activity, and the Puget Sound Regional Council in Seattle on March 10. Workshop description: “Local agencies must now meet two new requirements under the state’s Growth Management Act when they update their Comprehensive Plans: (1) incorporate bicycle and pedestrian plans and (2) consider approaches that promote physical activity. This workshop will present tools and best practices to assist local governments and others in meeting the new requirements.”
- Jayme reported that she is working with John Doan to plan a trails-centric meeting with representatives from the valley cities (King and Pierce Counties). Also, John reported to her that their public works director gave a presentation to the city council (3/6/06) on the status of Sumner’s trail system. This council presentation will air at 8 p.m. on Wednesday, 10 p.m. on Friday and 8 a.m. on Sunday for the following two weeks.

Meeting adjourned at 1:55 p.m.

The next board meeting will be Wednesday, April 12, 12-1:30 p.m. at the Tacoma Metro Parks headquarters. Directions will be attached to the agenda.