

**ForeverGreen Trails Board Meeting
Tacoma Nature Center
Meeting Notes for Sept 13, 2017**

In Attendance: Chris Beale (President), Gary Cooper, Mary Dodsworth, Alan Carter Mortimer (Secretary), Shawn Phelps, George Walk, Andrew Austin, Heather Rawley (Program Assistant)
Guests:

President Chris Beale called the meeting to order at 12 pm.

Review and Approve Minutes Quorum was not met so no official business needing board approval was transacted.

Financial Update and ED Report Jane was not in attendance and no financial or ED report was presented

Reports & Discussion

Organizational Development

Reviewed Executive Director and Project and Communications Coordinator job descriptions and Financial Policies statement. No substantive changes suggested. No action on acceptance taken due to lack of quorum.

Fund Raising

New fundraising brochure was presented by Heather. All agreed that it looked good and no substantive changes were suggested. Schedule to send out before Pierce County Trails Conference on October 19. Donation can be made on an organizational or individual level. Organizational sponsorship is good for a year from the date of donation and covers all ForeverGreen Trails events. Board members are asked to contact at least 3 potential sponsors.

Board member recruitment

Kurt Reuter is no longer working for the City of Fife and has resigned from the board. Looking for replacement from Fife. New Parks and Aquatics Director, Megan Jendrick, mentioned as possible candidate.

Gary Cooper's time commitment is increasing at University Place. He is looking to shift his commitment to advisory board member role. This also led to a short discussion of possibly changing to a meeting every other month format. No action was taken on this discussion.

Board members are asked to recruit possible new members through their contact network. It was suggested that an application for membership be developed to screen potential new board members.

2018 Officers

Discussion concerning officers for the next year. If Chris is elected to the city council he would not have enough time to continue as President. Terry reluctantly indicated he may be willing to become President but prefers remaining behind the scenes as Vice President. Alan is willing to continue as Secretary. It would be beneficial to have these positions decided on by the Trails Conference.

2017 Trail Awards at Trails Conference

Prairie Line Trail – Presented at ribbon cutting and at conference. Barbara Skinner suggested as presenter.

Pierce County Park Impact Fee – Presented to Bruce Dammeier and Doug Richardson from the council. It would be good to do a presentation at the conference and a county council meeting.

Chris adjourned the meeting at 1:15 pm.